



# “GRACANICA”

*Serbian Eastern Orthodox Church Congregation of Windsor  
Suite 305, 5060 Tecumseh Road East, Unit 7, Windsor, Ontario, N8T 1C1*

## Member Transfer Approval

Date submitted:

*From the Church School Congregation  
(Please print )*

\_\_\_\_\_  
*Name* *City*

*Applicants Name & Last Name:* \_\_\_\_\_  
*Print*

*Parish priest:* \_\_\_\_\_  
*Signature* *Print*

*President of the CC:* \_\_\_\_\_  
*Signature* *Print*

*All documentation verified and archived! All activities completed as specified by the protocol regarding membership as accepted by the Board of Directors on July 09, 2007 and Membership Meeting on July 29, 2007, rev. May 30,2013.*

**Membership  
Subcommittee:**

\_\_\_\_\_  
*Signature* *Print* *Date*

# Membership Protocol ( GCC = "Gracanica" Church Congregation)

## Check list

## Comments

### Application Forms

- Review Application Forms & Letters
  - Application form /English
  - Application form /Serbian
  - Letter of acceptance
  - Letter from Different CC Priest
  - Letter from Different CC Board
- Update if necessary
- English=Serbian
- Remove old copies
- Make several new copies

Just in case new rules or guidelines are instituted

Official

If supplied make sure that it is equal to English translation

In English

In a case of transferring form one CSC to another

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By the Membership Subcommittee, approved by the Executive Board

The message must be the same in both languages, no interpretations

If applicable and necessary

If applicable and necessary, matching website forms

### Sponsors

- Verify reason for joining
- Awareness of members duties
- Awareness of support
- Awareness of organizations

Parishioner who is potential help with Curch, Choir, Board, School, etc.

Sponsor makes applicant aware of his duties and responsibilities

Financial or Labor, CSC sponsored events, etc.

Sponsor makes applicant aware of affiliated organizations he/she can support

### Religious background (by Priest)

- Confirm the person is Baptized
- Confirm he attends Church
- Celebrates Patron Saint
- Verify sponsors

Must produce the record of his Baptism, if outside CSC

Church Liturgies, Communion, etc.

With parents or by him/herself

Religious background of the sponsor

### Community / Citizenship (by Board)

- Confirm age/adulthood
- Volunteering (internal to GCC)
- Volunteering (external to GCC)
- Attendance of Events

Over 18 years old

Volunteered Carrousel, Slivo Fest, Folklore, Museum, sports, etc.

Involvement with Downtown Mission, Rotary, Theater, Art Gallery, etc.

Attended fundraisers, cultural, academic and traditional events sponsored by CC

### Acceptance

- All documentation received
- At the regular Board Meetings
- Acceptance by the Membership
- Sponsors contacted
- Part of summary at the AGM

Positive input provided from Parish Priest & from Church Board

Permanent agenda item

Must be at any of the 3 quarterly and at the AGM

Decision and reasons delivered to Sponsors

All members accepted during the year announced at the AGM as a courtesy

### Follow up

- Send letter of acceptance
  - Letter
  - Copy of the GCC By-Laws
  - Benefits & Expectation
- Name on the summary at AGM
- Review first year's activity
- Option regarding mailing

By Membership Subcommittee, include sponsor, new member, secretary and Treasurer

See the form

Current

Joining Board or affiliated organization, volunteering, cost benefits, mail from CSC, voting, etc.

With Membership Subcommittee, sponsor, treasurer, etc.

Check if using an E-mail supplied or regular Post Office Mail

**Personal Data for New Member, Sponsor & Witness** (please print)

Date

**Applicant**

(GCC = "Gracanica" Church Congregation)

<input type="checkbox"/> Last Name	_____	<input type="checkbox"/> Name	_____
<input type="checkbox"/> Birth Date	_____	<input type="checkbox"/> Place of Birth	_____
<input type="checkbox"/> Patron Saint	_____	<input type="checkbox"/> Christened at	_____
<input type="checkbox"/> Home phone	_____	<input type="checkbox"/> E-mail	_____
<input type="checkbox"/> Work phone	_____	<input type="checkbox"/> Cell phone	_____
<input type="checkbox"/> Address	_____		
<input type="checkbox"/> Past GCC support	_____		
<input type="checkbox"/> Outside support	_____		

**Family members**

<i>Names</i>	<i>Born (date, place)</i>	<i>Occupation</i>	<i>Relationship</i>
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	_____	_____	_____

**Interest**

*Indicate as many as you have affinity for or experience with and officers will get in touch with you after your acceptance*

<input type="checkbox"/> Church Usher	_____	<input type="checkbox"/> Serb Ctr.	_____
<input type="checkbox"/> Church Board	_____	<input type="checkbox"/> Circle of Sisters	_____
<input type="checkbox"/> Church Choir	_____	<input type="checkbox"/> Sports type)	_____
<input type="checkbox"/> Church School	_____	<input type="checkbox"/> Other	_____
<input type="checkbox"/> Museum	_____	<input type="checkbox"/> Other	_____

**Sponsor**

<input type="checkbox"/> Last Name	_____	<input type="checkbox"/> Name	_____
<input type="checkbox"/> Patron Saint	_____	<input type="checkbox"/> Member since	_____
<input type="checkbox"/> Current dues	_____	<input type="checkbox"/> E-mail	_____
<input type="checkbox"/> Home phone	_____	<input type="checkbox"/> Cell phone	_____
<input type="checkbox"/> Address	_____		
<input type="checkbox"/> GCC support	_____		

**Witness**

<input type="checkbox"/> Last Name	_____	<input type="checkbox"/> Name	_____
<input type="checkbox"/> Patron Saint	_____	<input type="checkbox"/> Member since	_____
<input type="checkbox"/> Current dues	_____	<input type="checkbox"/> E-mail	_____
<input type="checkbox"/> Home phone	_____	<input type="checkbox"/> Cell phone	_____
<input type="checkbox"/> Address	_____		
<input type="checkbox"/> GCC support	_____		

**Select how to receive information from the GCC** (news, meeting invitations, Agendas, etc.)

Using E-mail as supplied above       Regular Post Office Mail

**Confidentiality Statement**

*I have read and understand the contents of this document and understand that I am obliged to fulfill my duties as a member. I further understand that the information provided by me can and will be used within the membership and the board and understand this information provided by me, may or will be available to the public and I agree to the release of the information provided.*

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Date*